



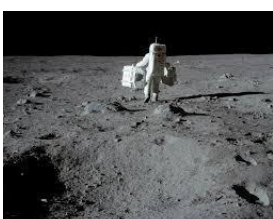
Welcome to



Clarendon School
Primary Centre

An introduction to Moon Class

THE Auriga 
Academy TRUST



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Welcome to Moon Class

Starting a new school or class is an exciting and sometimes daunting time. Included in this booklet is general information about Moon Class and how it runs. We hope that you will find it useful and that you can use the information to help prepare your child. We look forward to welcoming your child to Moon Class and them having a happy and successful year. If you need any further information, please do not hesitate to talk to a member of the school staff or visit our website www.clarendon.richmond.sch.uk. You may also like to watch our school film 'Our Little Dreams' and see our school song on there too.

Moon Class Teachers



Juliet Harrowell



Leena Mistry

Moon class will also be supported by teaching assistants during the school day.

Our classroom



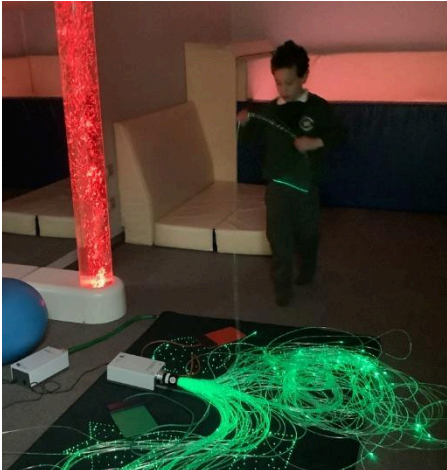
Outdoor Learning and the Playground



The dining hall



The sensory room



Star of the Week



Clarendon Primary Kindness Jar

Documentation

Please ensure that all forms you have been given by the school are completed and returned before your child starts in September. It is vital that we have all the information we need to ensure that your child is safe and happy. We need up to date contact details (including emergency contacts), medical information, information about any allergies, who will be collecting your child from school (family or transport) and photograph permissions. If there are any changes then please notify us immediately.

The First Day

On your child's first day at school in September they will be welcomed at the entrance by a member of staff and taken to their class. During the first day and start of the new school year there will be a range of tailored activities within Moon class so that pupils get to know each other, and the routines and structure of the school day.

Class Kit

In Moon Class the children learn in the classroom and in the outside learning environment, so they will need equipment for all weathers. Your child will need:

- Warm clothes and a waterproof coat in the winter.
- In the summer they will need a sun hat and suntan lotion.

For PE sessions pupils will need shorts, a t-shirt and plimsolls in a small draw-string bag. Please also provide spare clothes in another small bag and any additional items for changing and personal care if required. It is important that everything is labelled with your child's name.

Your child will need a book bag or small bag (eg a supermarket bag for life), which will go between home and school each day. We do



not offer school book bags or PE bags. We ask that children **do not** bring large bags, eg backpacks, into school as we do not have space to store these in class.



Any letters to you from the school will be put in the bag. You will also have a Home School Diary for your child for any notes between home and school.

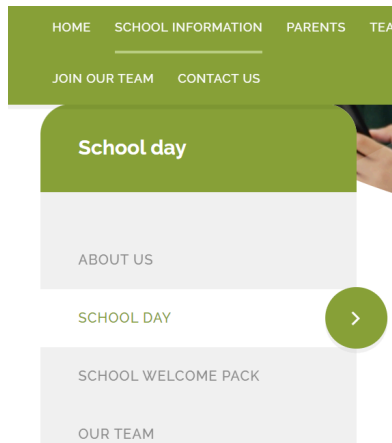
Curriculum & Teaching

Within Clarendon Primary and Moon class pupils follow a differentiated curriculum based upon the National Curriculum and we adopt a themed approach, where each half term there is a different whole school theme. Moon class half termly curriculum overviews can be found on the website. Pupils develop their maths and English skills through direct teaching and real life experiences, and our curriculum has a strong focus on life skills. We will be discussing and sharing your child's targets and next steps during parents' meetings. We have daily reading sessions, where we will share a book or if your child is at a stage ready to read a book, we will hear them read every day and work on their comprehension.

The staff use a combination of teaching techniques and tools including Makaton, visual timetables, SCERTs, Attention Autism, intensive interaction, cued articulation and TEACCH (amongst others) to support each student to achieve their potential.

Primary School Day

Please visit our website to find out more about the timings, structure and routines <https://www.clarendon.richmond.sch.uk/>:



If your child comes to school on transport, a member of staff greets them from their minibus or taxi when they arrive. If you bring your child to school, Moon class staff will be ready to welcome them at 8.50am, where they will be welcomed to the daily learning activities within class and the playground. The school day ends at 3.00pm where pupils will be taken to their minibus or the reception area; please can you ensure that you are on time to collect your child, as it can be very upsetting for a child if they are the last one left at the end of the day. The children must be collected by an adult. If someone else will be collecting your child, please let the office know.

Illness and absences

Children who become ill during the school day are looked after by school staff and if necessary, parents will be contacted and asked to collect their child. It is very important that we have an up-to-date contact telephone number where we can contact you during the school day. To avoid the spread of viruses, please do not bring your child to school if they are feeling unwell. If your child has sickness or diarrhoea, they cannot come into school until 48 hours after the last bout. Please telephone the school office if your child is going to be absent. Please note, absences will only be authorised for reasons such as illness or genuine family emergencies. We strongly recommend you do not take your child on holiday during term time as this can be very disruptive to their learning and friendships. Term time holidays will not be authorised.

Food and Drink

We have sinks in each classroom from which drinking water is available. Each child is encouraged to bring a refillable water bottle. As a healthy school pupils should only drink water, unless there are medical reasons preventing this. Fruit, toast, cereal, water and milk will be provided for children at breakfast time. We recommend all children eat our healthy school lunches. However, if you would prefer your child to bring a packed lunch, we would like you to support our Packed Lunch Policy. We do not allow sweets, glass bottles, fizzy drinks, juice or cans in packed lunches.

We are a NUT FREE and CITRUS FRUIT FREE school. We have children and staff who have allergies to nuts and citrus fruits and who could be seriously ill if they come into contact with these. Please do not send any nut products into school or include citrus fruit in lunch boxes.

Uniform

The school has a uniform policy, which all children are required to follow. Most uniform items can be purchased locally from stores and supermarkets. The only item with the school logo on is our school jumper. We do have a limited stock at school that can be purchased from the school office or alternatively ordered online through our stockist Stitch Design. Details can be found on our website under the parents section. A uniform list is enclosed in your welcome pack and can also be found on the school website. Please ensure that every item is clearly named. Please ensure your child brings a waterproof coat into school every day.

Jack the dog



Jack, our school dog, is a friendly cocker spaniel. He is based in Galaxy class but visits other classes to see all of the children and staff at Clarendon Primary. He also enjoys some playtime spending time with the pupils and staff. Jack is

training as a school therapy dog and helps to support the pupils, improve self-esteem, regulate and calm and develop empathy and emotional literacy. He has also helped children to overcome their fear of dogs and learn how to behave around dogs in the environment.

Queries or Concerns

At Clarendon, we have an open door policy. You can talk to the Moon staff if there are any concerns. If you feel you need more time, you are welcome to arrange an appointment with the office staff. Once a term you will have a chance to meet with the staff to discuss the progress of your child. Dates of these meetings will be given to you in advance and can be found on the school website.

Information

The curriculum overview can be found on the school website. The school song and 'Our Little Dreams' video can also be found on the website. The school has a texting and emailing service and will contact you with reminders and information.

Specialist Therapy Team

At Clarendon Primary Centre we have Speech and Language Therapists, Occupational Therapists, Physiotherapists, an Educational Psychologist and Counsellors who will work alongside the teaching teams as required to support individual pupils and classes. We also offer 'Family Group' to Clarendon Primary Centre families. Our Family Engagement Co-ordinator is available to speak with parents and to provide support. Please contact the school office.

Special Occasions

We like to celebrate the children's birthdays, as it is an important time for them and it makes them feel very special. We know that some parents like to bring something in for the class to share to celebrate their child's birthday. We also celebrate festivals and special days; this helps the children gain an understanding of the different cultures and religions in our community. Parents are welcome to contribute ideas for activities and any information on festivals they celebrate.