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To the Governors of
CLARENDON SCHOOL

Dear Governor,

A meeting of the CLARENDON SCHOOL GOVERNORS will be held at the Clarendon Secondary Centre, on Tuesday 22nd October 2019 at 6.30pm and your attendance, as well as any other interested party, is requested for the transaction of the business appended.

Yours sincerely,

HELEN BRIDGE
Clerk to the Governors

AGENDA

ORGANISATION

1. APOLOGIES - HB
2. DECLARATIONS OF INTEREST – Update register of interests and note any issues arising - HB
3. MEMBERSHIP OF GOVERNING BODY – Chair
 - I. Update on membership of the governing body
 - II. Election of chair and vice chair
4. REVIEW OF GB PROTOCOLS – Chair
 - i. GB Development Plan
 - ii. Review of key documents – Annual Programme, Operational procedures, Link Governor Role, GB Code
5. MINUTES OF THE LAST MEETING – Chair - To confirm minutes of the last meeting held on Monday 10th June 2019

6. MATTERS ARISING – Chair - To consider matters arising from the minutes not raised elsewhere on the agenda

MONITORING

7. COMMITTEES -

Review of committee membership/link governor roles

To receive reports/updates/policy agreement recommendations and agree terms of reference from the following committees: -

- i. Finance – BH - discuss annual accounts
 - ii. Pay and Personnel - JD
 - iii. Premises/Health and Safety - PK
 - iv. Pupil Achievement and Curriculum – KT
 - v. Pupil, Pastoral and Wellbeing - Chair
 - vi. Working Parties/Project Groups - Chair
 - vii. Risk Register update - Chair
8. SITE REPORTS –
 - i. Headteacher’s report – JK
 - ii. Heads of Centre – verbal update on issues – RC/AM/JG
 9. SAFEGUARDING AND SINGLE CENTRAL LIST UPDATE – Chair - for information
 - i. Keeping Children Safe in Education Update – September 2019
 10. REPORTS ON GOVERNOR VISITS TO SCHOOL AND SITES INC. LINK GOVERNOR VISITS – Chair – for information

STRATEGY/DEVELOPMENT

11. CURRENT KEY DEVELOPMENTS – JK – for information/discussion
12. TO CONSIDER –
 - i. SDP – Progress on previous years’ objectives and approval of new objectives - JK
 - ii. REPORT ON LEAVER DESTINATIONS (Clarendon and Gateway) – JK/JG

- iii. PRESENTATION OF PREVIOUS YEARS RESULTS & TARGET SETTING FOR CURRENT YEAR - JK
- iv. GOVERNING BODY ANNUAL REPORT – Chair
- v. STRATEGY DAY FOLLOW UP - Chair

(NB: CHAIRS APPRAISAL/UPDATE ON SEF/HEADTEACHER PERFORMANCE MANAGEMENT - not for consideration at this meeting)

OTHER

- 13. GOVERNOR DEVELOPMENT – Chair
 - AFC CPD Schedule
 - Reports on training, conferences, research visits etc.
- 14. STAKEHOLDER ENGAGEMENT – Chair

(NB: Staff, Parent and Pupil surveys - No items for consideration at this meeting)
- 15. DATE OF NEXT MEETING To note date of next meeting of full governing body – Tuesday 24th March 2020 at the Clarendon Primary Centre
- 16. ANY OTHER BUSINESS – Chair - To consider any other urgent business