



Clarendon School

## Job Description

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<b>Location:</b>	Clarendon Gateway Centre
<b>Post title:</b>	Gateway ASD Centre Teacher
<b>Contract:</b>	Permanent
<b>Grade:</b>	Main Pay Range (+ 1 or 2 SEN points, dependent on experience)
<b>Hours of duty:</b>	Full time (1265 hours directed time)
<b>Line manager:</b>	Gateway Head of Centre

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### A. **Assessment**

- Ongoing assessment of the progress and attainment of students in The Gateway Centre, academically, socially and emotionally.
- Report writing
- Writing, implementing and evaluating Provision Maps, including individual targets
- Behaviour analysis and monitoring

### B. **ASD Specific Interventions**

- Be actively involved in the development and delivery of ASD specific interventions developing social skills, communication skills, emotional regulation, social and emotional wellbeing, organisation and life skills.
- Offer training and support to Teaching Assistant team, enabling them to deliver such interventions.

### C. **Teaching**

- KS3 curriculum management and monitoring
- Develop and monitor specific literacy, numeracy and cross-curricula project work as appropriate
- Manage and deliver a targeted vocational curriculum for KS3 and KS4 as needed
- Develop, adapt and keep updated courses in a range of subjects, to meet the needs of individual students, as appropriate
- Teach subjects as required, both individually and in groups



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D. **Behaviour Management**

- Consistent follow up of all upsets and anxieties
- Use of restorative approaches
- Use of Positive Behavioural Support strategies

E. **Student Support**

- Accessing the mainstream curriculum
- Attending clubs, outings and other school events
- Keyworker caseload and responsibilities
- Liaising with mainstream colleagues re academic progress
- Provide class teachers with appropriate teaching and management strategies for Gateway students
- Support with differentiation of work
- Close contact with family

F. **Within The Gateway Centre**

- Organisation of, and participation in, the effective use of unstructured time and Homework Club
- Attend and contribute to weekly team meetings
- Contribute to:
  - Monitoring and evaluation of service delivery
  - Achievement of school development plan targets
  - Whole school policy initiatives

G. **Multi-professional Liaison**

(To assist or replace Head of Centre)

- Attend, facilitate and contribute to any multi-disciplinary meetings as required
- Liaise with multi-disciplinary team as required
- Feedback all outcomes at Gateway team meeting

H. **Professional Development**

- Adhere to Teaching Standards
- Keep up to date with current issues and understanding of Autism Spectrum Disorder, particularly with regard to education
- Practice a high level of ICT literacy